



User Manual

For

**Manipur Forest
Department - Web
Portal**



Version: 1.0

**Prepared by:
UNEECOPS TECHNOLOGY LTD.**



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WEB PORTAL – MANIPUR FOREST DEPARTMENT

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1 INTRODUCTION

This user manual provides guidelines and instruction for the “Manipur Forest Department-Web Portal” application users as administrator, Department Users, consignee/ customer user and public user.

1.1 OBJECTIVES

- To make permit and transit pass apply and approval processes hassle free.
- To bring down forest and wild life crime rate.
- Transparency on forest revenue collection and real time data availability.
- Monitoring of forest movement.
- Easy availability for public user to report crime instantly.

2 CONSIGNEE/ CUSTOMER REGISTRATION

Any public user who wants to register them self as a consignee can register directly from this portal. User will enter following URL on his/ her browser and click enter-

URL: - <https://monitoring.manipurforest.gov.in/>

By entering this URL, below screen will appear-



WEB PORTAL – MANIPUR FOREST DEPARTMENT



FOREST DEPARTMENT, GOVERNMENT OF MANIPUR
MONITORING SYSTEM
FOR TRANSIT OF FOREST PRODUCE, REVENUE COLLECTION & WILDLIFE CRIME



[Home](#) [About Us](#) [Territorial Divisions](#) [Wildlife Divisions](#) [Acts, Rules & Guidelines](#) [Revenue](#) [Contact Us](#) [FAQs](#) [DEPARTMENT LOGIN](#)

NEWS & UPDATES



[View All](#)



Report Forest & Wildlife Crimes



Slow Loris

LOGIN



Username

Password



☐ Remember Me [Forgot Password?](#)

[Login](#)

[New Consignee/Customer Registration](#)

Identification of Wildlife in Illegal Trade 

Registered Forest Based Industries

Confiscation and Seizures

Court Order

Important Numbers

 **Forest Department.**
 [Helpline Directory](#)

 **Police Department**
 [Helpline Directory](#)

 **Assam Rifles Helpline**
 [Helpline Directory](#)

 **Custom Office**
 [Helpline Directory](#)



OFFICIAL WEBSITE OF MANIPUR STATE, INDIA



एक कदम स्वच्छता की ओर







Ministry of Environment, Forest and Climate Change



MANIPUR TOURISM
हस्ताक्षर

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As shown on above screen user will click on “New Consignee/ Customer registration” link and below screen will appear-

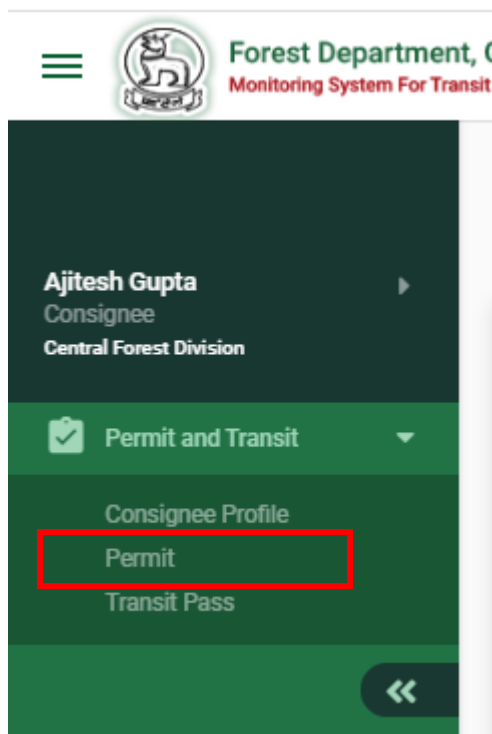
- User can register as a company/ organization or Individual.
- In individual user can choose registration type personal or commercial.
- For company/ organization registration below fields are mandatory-
 - PAN
 - Bank Details
 - GST No
 - IGST
- For individual user Aadhar number is mandatory
- To complete registration process, user’s mobile number must be verified.



- User will enter the captcha code and click on apply button to complete the registration process.

3 PROCESS OF APPLY PERMIT

- A valid consignee/ customer can apply for permit after login on application with their valid login credentials.
- User will click on permit sub-menu under permit and transit menu as below given screen-



On click of permit button below screen will appear-



WEB PORTAL – MANIPUR FOREST DEPARTMENT

Permit Details

List + Add

Permit Number Q Search

Show entries Search:

Sr. No.	Permit Number	Kind of produce	Origin	Destination	Valid From	Valid Till	Total Qty.	Qty. Allowed	Balance Qty.
1	14	Canes	Bishnupur	Imphal East	20/06/2019		100.00	0.00	100.00

Showing 1 to 1 of 1 entries Previous 1 Next

Her user can check all the applied permit details and their status.

To apply for a new fresh permit user will click on add button as visible on above screen then below screen will appear-

Forest Department, Government of Manipur
Monitoring System For Transit of Forest Produce, Revenue Collection & Wildlife Crime

Hi, Ajitesh Gupta

Ajitesh Gupta
Consignee
Central Forest Division

Permit and Transit

Permit Details

List + Add

Name

Ajitesh Gupta

Email

Ajitesh.Gupta@Uneecops.Com

Address Line

Imphal East

Aadhaar Number

535594528748

Address Line 2

Bus Stand

PAN

AUAPG4022A

District

Imphal East

Bank

Bank

Division

Central Forest Division

Account Number

Account Number

PIN

122122

IFSC Code

IFSC CODE

Date of Birth

01/01/2000

Mobile

9981835227

Kind of Produce*

Timber

Volume

2000

Cubic Met

Movement Transit On*

Inter State

Origin State

Manipur

Origin District*

Imphal East

Destination State*

Delhi

Destination District*

West Delhi

Route*

Chakpi-Indo Burma Sugnu Road

Final Destination*

Saw Mill

Request Date

2/26/2020

Save Close



Here user can see the auto filled details from his profile. User will select the kind of produce which is Timber only and enter the volume, unit, origin, destination and transit type for movement and click on save button. On click of save button permit will process for approval.

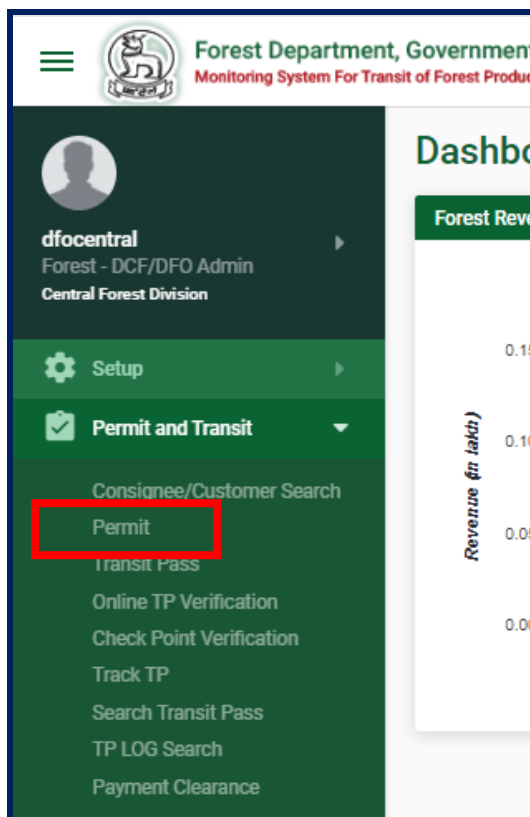
4 PROCESS OF APPROVE PERMIT

Once permit has applied by the consignee, it will visible on concerned DFO login. Concerned DFO will check the applied permit details and take an appropriate action (Approve, reject or forward to next level).

4.1 PROCESS OF APPROVE PERMIT BY DFO

To approve a permit by the DFO applied by their division consignee have following steps-

- DFO login with their valid login credentials
- Click on permit submenu under permit and transit menu.





WEB PORTAL – MANIPUR FOREST DEPARTMENT

On click of permit following screen will appear-

Forest Department, Government of Manipur
Monitoring System For Transit of Forest Produce, Revenue Collection & Wildlife Crime

Hi, dfocentral

Permit Details

List

Show 10 entries

Search:

Sl. No.	Permit Number	Consignee Name	Kind of produce	Origin	Destination	Valid From	Valid Till	Total Volume	Volume Allowed	status	Action	Extension Request
1	6	Ajitesh Gupta	Timber	Imphal East	West Delhi	26/02/2020		2000.00	0.00	Pending		

Showing 1 to 1 of 1 entries

Previous 1 Next

User will click on action button to take an action on requested permit. On click of action button following screen will appear-



WEB PORTAL – MANIPUR FOREST DEPARTMENT

Forest Department, Government of Manipur
Monitoring System For Transit of Forest Produce, Revenue Collection & Wildlife Crime

Hi, dfocentral

dfocentral
Forest - DCF/DFO Admin
Central Forest Division

Setup

Permit and Transit

Crime Report

Revenue Report

Forest & Wildlife Clearances

MIS

Permit Details

List

Add

Name

Ajitesh Gupta

Email

Ajitesh.Gupta@Uneecops.Com

Address Line

Imphal East

Aadhaar Number

535594528748

Address Line 2

Bus Stand

PAN

AUAPG4022A

District

Imphal East

Bank

Allahabad Bank

Division

Central Forest Division

Account Number

2345678

PIN

122122

IFSC Code

HDFC0001234

Mobile

9981835227

Applied Kind of Produce

Timber

Request Date

26/02/2020

Volume

2000.00

Cubic Meter

Applied Origin

Imphal East

Applied Destination

West Delhi

Movement Transit On

Inter State

Origin State

Manipur

Origin District

Imphal East

Destination State

Delhi

Destination District

West Delhi

Route

Chakpi-Indo Burma Sugnu Road

Final Destination

Saw Mill

Approved Valid Till

29/02/2020

Approval Status*

Approved

Approved Volume*

1500

Approval Remarks

Approved

Back

Approve

- DFO select the validity of permit.
- Select the approval status-
 - Approved- Permit status will change to approve and apply TP option will appear on consignee login.
 - Reject- Permit status will change to reject and process will close
 - Forward to next level- Permit will forward to concerned CF.
- Enter the approved volume

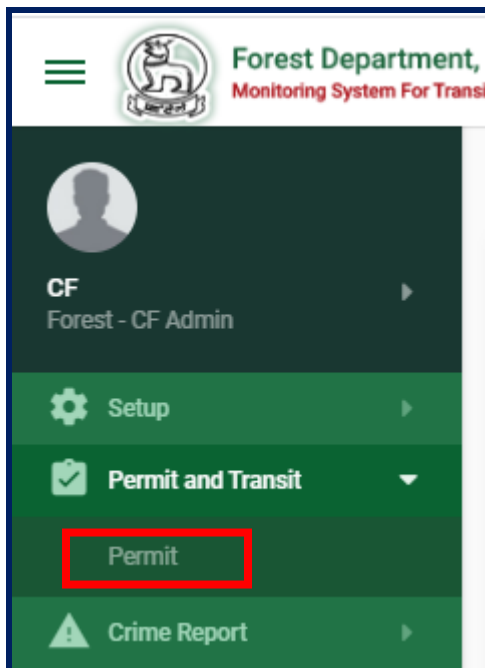


- Enter the approval remarks.
- On click of save button process will follow the approval status.

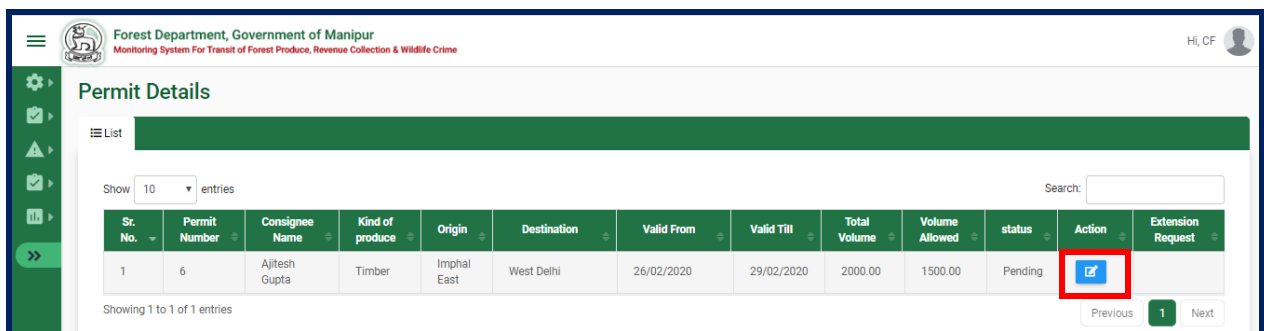
4.2 PROCESS OF APPROVE PERMIT BY CF

To approve a permit by the CF forwarded by their divisional DFO have following steps-

- CF login with their valid login credentials
- Click on permit submenu under permit and transit menu.



On click of permit following screen will appear-





User will click on action button to take an action on requested permit. On click of action button following screen will appear-

Forest Department, Government of Manipur
Monitoring System For Transit of Forest Produce, Revenue Collection & Wildlife Crime

CF Admin
Forest - CF Admin

Permit Details

Name: Ajitesh Gupta
Email: Ajitesh.Gupta@Uneecops.Com
Address Line: Imphal East
Aadhaar Number: 535594528748
Address Line 2: Bus Stand
PAN: AUAPG4022A
District: Imphal East
Bank: Allahabad Bank
Division: Central Forest Division
Account Number: 2345678
PIN: 122122
IFSC Code: HDFC0001234
Mobile: 9981835227

Applied Kind of Produce: Timber
Volume: 2000.00 **Cubic Meter**
Request Date: 26/02/2020

Applied Origin: Imphal East
Applied Destination: West Delhi

Movement Transit On: Inter State
Origin State: Manipur
Origin District: Imphal East
Destination State: Delhi
Destination District: West Delhi
Route: Chakpi-Indo Burma Sugnu Road
Final Destination: Saw Mill

Approved Valid Till: 29/02/2020
Approval Status*: Select
Approved Volume*: 1500.00
Approval Remarks: Approved

Back **Approve**

- CF select the validity of permit.
- Select the approval status-
 - Approved- Permit status will change to approve and apply TP option will appear on consignee login.
 - Reject- Permit status will change to reject and process will close
 - Forward to next level- Permit will forward to concerned CCF.



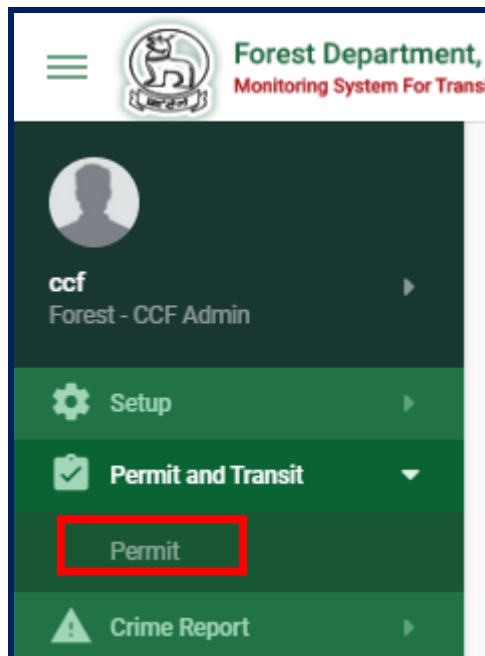
- Enter the approved volume
- Enter the approval remarks.

On click of save button process will follow the approval status.

4.3 PROCESS OF APPROVE PERMIT BY CCF

To approve a permit by the CCF forwarded by their divisional CF have following steps-

- CCF login with their valid login credentials
- Click on permit submenu under permit and transit menu.



On click of permit following screen will appear-



WEB PORTAL – MANIPUR FOREST DEPARTMENT

Forest Department, Government of Manipur
Monitoring System For Transit of Forest Produce, Revenue Collection & Wildlife Crime

Hi, ccf

Permit Details

List

Show 10 entries

Search:

Sl. No.	Permit Number	Consignee Name	Kind of produce	Origin	Destination	Valid From	Valid Till	Total Volume	Volume Allowed	status	Action	Extension Request
1	6	Ajitesh Gupta	Timber	Imphal East	West Delhi	26/02/2020	29/02/2020	2000.00	1500.00	Pending		

Showing 1 to 1 of 1 entries

Previous 1 Next

User will click on action button to take an action on requested permit. On click of action button following screen will appear-

Forest Department, Government of Manipur
Monitoring System For Transit of Forest Produce, Revenue Collection & Wildlife Crime

Hi, ccf

Permit Details

List + Add

Name Ajitesh Gupta **Email** Ajitesh.Gupta@Unecops.Com

Address Line Imphal East **Aadhaar Number** 535594528748

Address Line 2 Bus Stand **PAN** ALJAPG4022A

District Imphal East **Bank** Allahabad Bank

Division Central Forest Division **Account Number** 2345678

PIN 122122 **IFSC Code** HDFC0001234

Mobile 9981835227

Applied Kind of Produce Timber **Request Date** 26/02/2020

Volume 2000.00 **Cubic Meter**

Applied Origin Imphal East **Applied Destination** West Delhi

Movement Transit On Inter State

Origin State Manipur

Origin District Imphal East

Destination State Delhi

Destination District West Delhi

Route Chakpi-Indo Burma Sugnu Road

Final Destination Saw Mill

Approved Valid Till 29/02/2020 **Approval Status*** Select

Approved Volume* 1500.00 **Approval Remarks** Approved

Back Approve



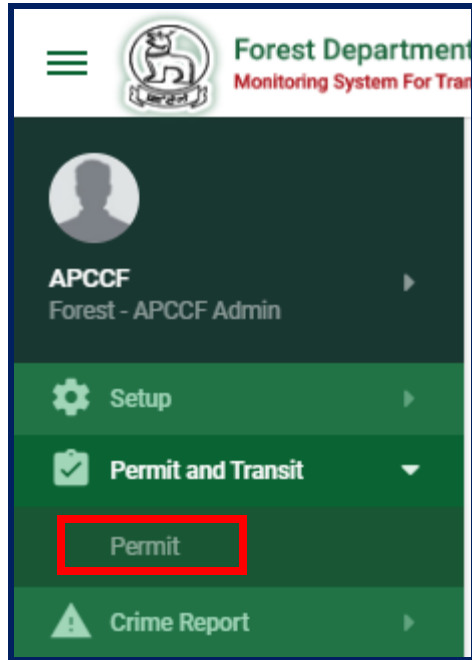
- CCF select the validity of permit.
- Select the approval status-
 - Approved- Permit status will change to approve and apply TP option will appear on consignee login.
 - Reject- Permit status will change to reject and process will close
 - Forward to next level- Permit will forward to concerned APCCF.
- Enter the approved volume
- Enter the approval remarks.

On click of save button process will follow the approval status.

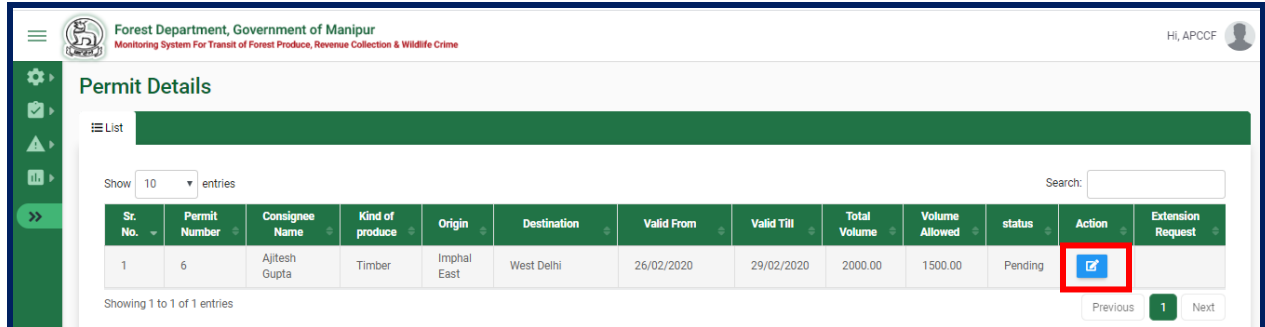
4.4 PROCESS OF APPROVE PERMIT BY APCCF

To approve a permit by the APCCF forwarded by their divisional CCF have following steps-

- APCCF login with their valid login credentials
- Click on permit submenu under permit and transit menu.



On click of permit following screen will appear-



User will click on action button to take an action on requested permit. On click of action button following screen will appear-



WEB PORTAL – MANIPUR FOREST DEPARTMENT

Forest Department, Government of Manipur
Monitoring System For Transit of Forest Produce, Revenue Collection & Wildlife Crime

Hi, APCCF

Permit Details

Name Ajitesh Gupta **Email** Ajitesh.Gupta@Uneecops.Com

Address Line Imphal East **Aadhaar Number** 535594528748

Address Line 2 Bus Stand **PAN** AUAPG4022A

District Imphal East **Bank** Allahabad Bank

Division Central Forest Division **Account Number** 2345678

PIN 122122 **IFSC Code** HDFC0001234

Mobile 9981835227

Applied Kind of Produce Timber **Request Date** 26/02/2020

Volume 2000.00 **Cubic Meter**

Applied Origin Imphal East **Applied Destination** West Delhi

Movement Transit On Inter State

Origin State Manipur

Origin District Imphal East

Destination State Delhi

Destination District West Delhi

Route Chakpi-Indo Burma Sugnu Road

Final Destination Saw Mill

Approved Valid Till 29/02/2020 **Approval Status*** Select

Approved Volume* 1500.00 **Approval Remarks** Approved

Back **Approve**

- APCCF select the validity of permit.
- Select the approval status-
 - Approved- Permit status will change to approve and apply TP option will appear on consignee login.
 - Reject- Permit status will change to reject and process will close
- Enter the approved volume
- Enter the approval remarks.



On click of save button process will follow the approval status.

5 PROCESS OF APPLY TRANSIT PASS

- A valid consignee/ customer can apply for Transit Pass after login on application with their valid login credentials.
- User can apply a TP from 2 ways-
 - Apply for a timber TP by clicking on apply link on approved permit log as given below.

Forest Department, Government of Manipur
Monitoring System For Transit of Forest Produce, Revenue Collection & Wildlife Crime

Hi, Ajitesh Gupta

Permit Details

List + Add

Show 10 entries Search:

Station	Valid From	Valid Till	Total Volume	Volume Allowed	Balance Volume	Status	Reason Recommendation	TP GENERATE	Permit Extended
Post Deihl	26/02/2020	29/02/2020	1500.00	0.00	1500.00	Approved	Approved	Apply	

Showing 1 to 1 of 1 entries

Previous 1 Next

Following screen will appear on click of apply link-



WEB PORTAL – MANIPUR FOREST DEPARTMENT

Forest Department, Government of Manipur
Monitoring System For Transit of Forest Produce, Revenue Collection & Wildlife Crime

Hi, Ajitesh Gupta

Ajitesh Gupta
Consignee
Central Forest Division

Permit and Transit

Transit Pass

List

Name

Ajitesh Gupta

Address Line 1

Imphal East

Address Line 2

Imphal East

District

Imphal East

Division

Central Forest Division

PIN

122122

GSTIN

GSTIN

Mobile

9981835227

Email

Ajitesh.Gupta@Uneecops.Com

Aadhaar Number

535594528748

PAN

AUAPG4022A

Bank

Allahabad Bank

Account Number

2345678

IFSC Code

HDFC0001234

Applied Kind of Produce

Timber

Permit approved Volume

1500.00

Cubic Meter

Add Species*

Forest Produce	Species	Timber Category	Royalty Category	Class	Rate (Rs.)	Volume	Volume Attribute	Measurement Unit	Length	Breadth	Height	Girth	C
----------------	---------	-----------------	------------------	-------	------------	--------	------------------	------------------	--------	---------	--------	-------	---

Movement Transit On

Inter State

Origin State

Manipur

Origin permit District

Imphal East

Destination interstate State

Delhi

Destination permit District

West Delhi

Route

Chakpi-Indo Burma Sugnu Road

Final Destination

Saw Mill

Cancel

Apply

All the fields will appear filled from the consignee profile and approved permit. User will add the species details by clicking on add species link. A pop-up will appear on click of add species link as given below-



WEB PORTAL – MANIPUR FOREST DEPARTMENT

The screenshot displays a web portal for the Forest Department, Government of Manipur. A modal form is open for adding timber details. The form includes the following fields:

Field	Value
Forest Produce*	Timber
Species*	Tectona Grandis-Chingsu
Category Type*	Sawn
Category*	Timber And Rounds Logs (Over-Bark Mid-Girth:60 Cn
Class*	Special Class
Rate	3210
Unit*	Select Unit
Length	2
Breadth	5
Height	4
Girth	0
Volume	40
Unit (Volume)	Cubic Meter
CGST*	CGST 9 %
SGST*	SGST 9 %
Other Tax	20
Total Price	151532.00

Buttons: Cancel, ADD

User will fill all the details on all mandatory fields and click on add button. Entred species details will add on apply TP form as given below screen-



Forest Department, Government of Manipur
Monitoring System For Transit of Forest Produce, Revenue Collection & Wildlife Crime

Hi, Ajitesh Gupta

Ajitesh Gupta
Consignee
Central Forest Division

Permit and Transit

Transit Pass

List

Name

Ajitesh Gupta

Address Line 1

Imphal East

Address Line 2

Imphal East

District

Imphal East

Division

Central Forest Division

PIN

122122

GSTIN

GSTIN

Mobile

9981835227

Email

Ajitesh.Gupta@Uneecops.Com

Aadhaar Number

535594528748

PAN

AUAPG4022A

Bank

Allahabad Bank

Account Number

2345678

IFSC Code

HDFC0001234

Applied Kind of Produce

Timber

Permit approved Volume

1500.00

Cubic Meter

Add Species*

Movement Transit On

Inter State

Origin State

Manipur

Origin permit District

Imphal East

Destination interstate State

Delhi

Destination permit District

West Delhi

Route

Chakpi-Indo Burma Sugnu Road

Final Destination

Saw Mill

Cancel

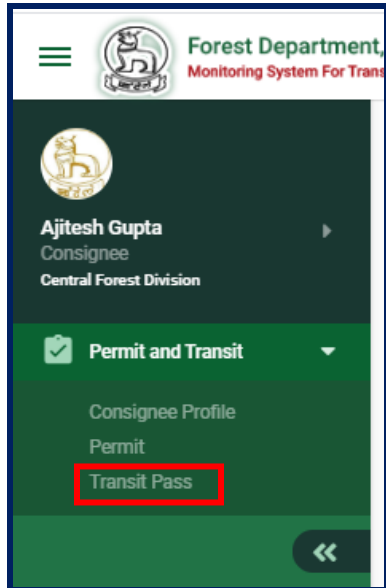
Apply

After completing all the process, user will click on apply button and TP will process for approval.

○ Apply for a TP by clicking on transit pass sub-menu available in permit and transit menu as given below.

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Version 1.0



On click of transit pass sub-menu below screen will appear-



WEB PORTAL – MANIPUR FOREST DEPARTMENT

Forest Department, Government of Manipur
Monitoring System For Transit of Forest Produce, Revenue Collection & Wildlife Crime

Hi, Ajitesh Gupta

Ajitesh Gupta
Consignee
Central Forest Division

Permit and Transit

Apply TP

Name

Ajitesh Gupta

Address Line

Imphal East

Address Line 2

Bus Stand

District

Imphal East

Division

Central Forest Division

PIN

122122

Date of Birth

Date Of Birth

Mobile

9981835227

Email

Ajitesh.Gupta@Uneecops.Com

Aadhaar Number

535594528748

PAN

AUAPG4022A

Bank

Allahabad Bank

Account Number

2345678

IFSC Code

HDFC0001234

Add Species*

Kind of Produce	Species	Royalty Category	Class	Rate (Rs.)	Measurement Unit	Measurement Value	CGST	SGST	Other Tax (Rs.)	Total Price (Rs.)	Action
Non wood forest produce	Sand- Sand	Non-wood forest produce	No Class	50	Meter	20	CGST 0 %	SGST 0 %	0	1000.00	Delete

Movement Transit On*

Intra State

Origin District*

Imphal East

Destination*

Noney

Route*

Chakpi-Indo Burma Sugnu Road

Address*

KK Construction Site Noney

Request Date

2/26/2020

Request Till

15/03/2020

Save

Close

User will add the species details by clicking on add species link and fill all the mandatory fields like transit type and details, route, address and validity of TP. After filling all the details user will click on save button and TP will process for approval.

6 PROCESS OF APPROVE TRANSIT PASS

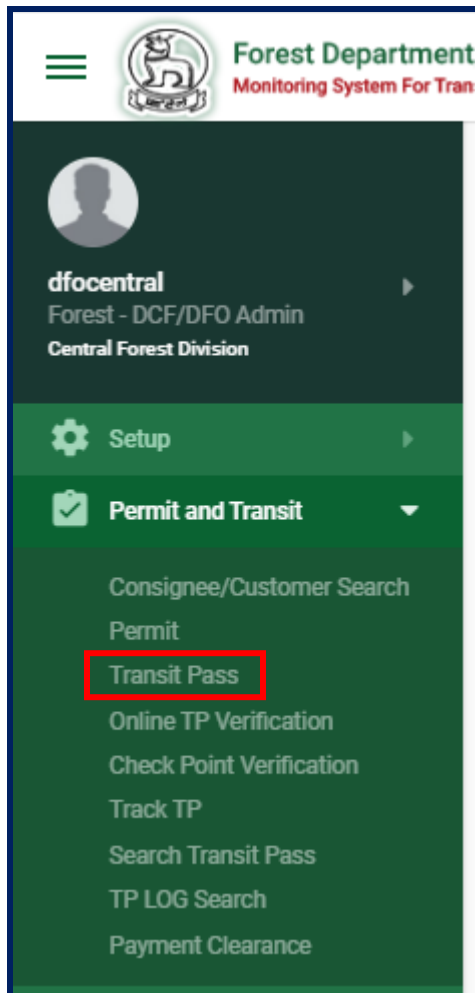
Once TP has applied by the consignee, it will visible on concerned DFO login. Concerned DFO will check the applied permit details and take and appropriate action (Approve, reject or forward to their BO/ RO for inspection report).

6.1 PROCESS OF APPROVE TP BY DFO



To approve a TP by the DFO applied by their division consignee or forwarded with inspection report by their divisional BO/ RO have following steps-

- DFO login with their valid login credentials
- Click on transit pass submenu under permit and transit menu as given below screen-



On click of transit pass below screen will appear-



WEB PORTAL – MANIPUR FOREST DEPARTMENT

Forest Department, Government of Manipur

Monitoring System For Transit of Forest Produce, Revenue Collection & Wildlife Crime

Hi, dfocentral

Transit Pass

List

Show 10 entries

Search:

S.N.	Transit Pass No	Permit No	Consignee code	Consignee Name	Approved Qunality	TP Status	Actions	View Pass	Remarks	Extension Request	Uploaded File
1	TP1920/0000175	7	CONI/0000007	Ajitesh Gupta	–	Pending					

Showing 1 to 1 of 1 entries

Previous 1 Next

User will click on action button as given in above screen and below screen will appear-



Forest Department, Government of Manipur
Monitoring System For Transit of Forest Produce, Revenue Collection & Wildlife Crime

Hi, dfocentral

dfocentral
Forest - DCF/DFO Admin
Central Forest Division

Setup

Permit and Transit

Crime Report

Revenue Report

Forest & Wildlife Clearances

MIS

Transit Pass

List

Name

Ajitesh Gupta

Address Line 1

Imphal East

Address Line 2

Imphal East

District

Imphal East

Division

Central Forest Division

PIN

122122

GSTIN

GSTIN

Mobile

9981835227

Email

Ajitesh.Gupta@Uneecops.Com

Aadhaar Number

535594528748

PAN

AUAPG4022A

Bank

Allahabad Bank

Account Number

2345678

IFSC Code

HDFC0001234

Applied Kind of Produce

Non Wood Forest Produce

TP Species & Measurement Details

Kind of Produce	Species	Royalty Category	Class	Rate	Measurement Unit	Measurement Value	CGST	SGST	Other Tax	Total Price
Non wood forest produce	Sand	Non-wood forest produce	No Class	50.00	Meter	20	CGST 0 %	SGST 0 %	0	1000

Total Price(Rs)

1000

Applied Till*

15/03/2020

Royalty(Rs) as Approved Volume(Including cgst/sgst)

1000

Movement Transit On

Intra State

Origin District

Imphal East

Destination

Noney

Route

Chakpi-Indo Burma Sugnu Road

Address*

KK Construction Site Noney

Approval Status*

Pending

Reason/Recommendation*

Reason/Recommendation

Forward

Cancel

Save

User will take an appropriate action on approval status

- Approve- TP status will update approve and payment option will appear on consignee login.
- Reject- TP status will update reject

Or user can also forward the TP to their divisional BO/ RO for inspection report. On click of forward button below pop-up will appear-



Forward Report [X]

Division Central Forest Division ▼

Forward To Range Officers ▼

Range Officer Sardar West Range ▼

Cancel Forward

6.2 PROCESS OF APPROVE TP BY RO

To approve a TP by the RO forwarded by their division DFO have following steps-

- RO login with their valid login credentials
- Click on transit pass submenu under permit and transit menu as given below screen-



**Forest Department**
Monitoring System For Transit

**roeast**
Forest - RO Admin
Central Forest Division

 Setup

 **Permit and Transit**

Consignee/Customer Search

Transit Pass

Online TP Verification

Check Point Verification

Track TP

Search Transit Pass

TP LOG Search

Payment Clearance

On click of transit pass below screen will appear-

Transit Pass

List

Show 10 entries

Search:

S.N.	Transit Pass No	Permit No	Consignee code	Consignee Name	Approved Quantity	TP Status	Actions	View Pass	Remarks	Extension Request	Uploaded File
1	TP1920/0000175	7	CONI/0000007	Ajitesh Gupta	—	Pending					

Showing 1 to 1 of 1 entries

Previous 1 Next

User will click on action button as given in above screen and below screen will appear-



Transit Pass

List

Name

Ajitesh Gupta

Address Line 1

Imphal East

Address Line 2

Imphal East

District

Imphal East

Division

Central Forest Division

PIN

122122

GSTIN

GSTIN

Mobile

9981835227

Email

Ajitesh.Gupta@Uneecops.Com

Aadhaar Number

535594528748

PAN

AUAPG4022A

Bank

Allahabad Bank

Account Number

2345678

IFSC Code

HDFC0001234

Applied Kind of Produce

Non Wood Forest Produce

TP Species & Measurement Details

Kind of Produce	Species	Royalty Category	Class	Rate	Measurement Unit	Measurement Value	CGST	SGST	Other Tax	Total Price
Non wood forest produce	Sand	Non-wood forest produce	No Class	50.00	Meter	20	CGST 0 %	SGST 0 %	0	1000

Total Price(Rs)

1000

Applied Till*

15/03/2020

Royalty(Rs) as Approved Volume(Including cgst/sgst)

1000

Movement Transit On

Intra State

Origin District

Imphal East

Destination

Noney

Route

Chakpi-Indo Burma Sugnu Road

Address*

KK Construction Site Noney

Approval Status*

Pending

Reason/Recommendation*

Reason/Recommendation

Forward

Cancel

Save

User will take an appropriate action on approval status

- Approve- TP status will update approve and payment option will appear on consignee login.
- Reject- TP status will update reject

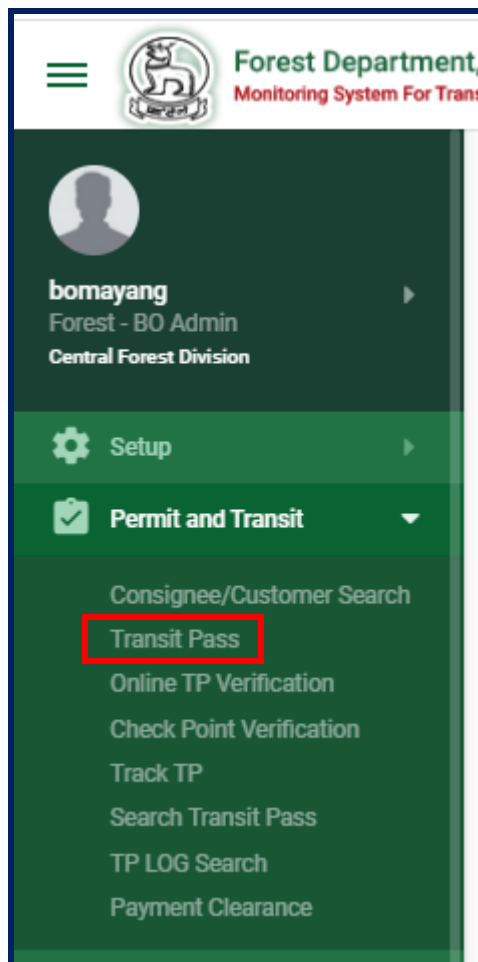
Or user can also forward the TP to their divisional RO for inspection report or forward to their DFO with inspection report.



6.3 PROCESS OF APPROVE TP BY BO

To approve a TP by the BO forwarded by their division DFO/ RO have following steps-

- BO login with their valid login credentials
- Click on transit pass submenu under permit and transit menu as given below screen-



On click of transit pass below screen will appear-



WEB PORTAL – MANIPUR FOREST DEPARTMENT

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Transit Pass

List

Show 10 entries

Search:

S.N.	Transit Pass No	Permit No	Consignee code	Consignee Name	Approved Quantity	TP Status	Actions	View Pass	Remarks	Extension Request	Uploaded File
1	TP1920/0000175	7	CONI/0000007	Ajitesh Gupta	–	Pending					

Showing 1 to 1 of 1 entries

Previous 1 Next

User will click on action button as given in above screen and below screen will appear-

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Transit Pass

List

Name

Ajitesh Gupta

Address Line 1

Imphal East

Address Line 2

Imphal East

District

Imphal East

Division

Central Forest Division

PIN

122122

GSTIN

GSTIN

Mobile

9981835227

Email

Ajitesh.Gupta@Uneecops.Com

Aadhaar Number

535594528748

PAN

AUAPG4022A

Bank

Allahabad Bank

Account Number

2345678

IFSC Code

HDFC0001234

Applied Kind of Produce

Non Wood Forest Produce

TP Species & Measurement Details

Kind of Produce	Species	Royalty Category	Class	Rate	Measurement Unit	Measurement Value	CGST	SGST	Other Tax	Total Price
Non wood forest produce	Sand	Non-wood forest produce	No Class	50.00	Meter	20	CGST 0 %	SGST 0 %	0	1000

Total Price(Rs)

1000

Applied Till*

15/03/2020

Royalty(Rs) as Approved Volume(Including cgst/sgst)

1000

Movement Transit On

Intra State

Origin District

Imphal East

Destination

Noney

Route

Chakpi-Indo Burma Sugnu Road

Address*

KK Construction Site Noney

Approval Status*

Pending

Reason/Recommendation*

Reason/Recommendation

Forward

Cancel

Save

User will take an appropriate action on approval status



- Approve- TP status will update approve and payment option will appear on consignee login.
- Reject- TP status will update reject

Or user can also forward the TP to their divisional DFO with inspection report.

7 MAKE PAYMENT FOR TRANSIT PASS

When a transit pass has approved, consignee can able to apply for payment. Make payment link will activate on the transit pass log on consignee login.

- Consignee will login with their valid login credentials
- Click on transit pass sub-menu under permit and transit menu. Click on make payment link as visible in below given screen-

Transit Pass

≡ List + Add

Show 10 entries Search:

S.N.	Transit Pass No	Permit No	Consignee code	Consignee Name	Approved Qunatity	TP Status	Actions	Payble Amount (Rs)	Payment	Vehicle Entry	View Pass
	TP1920/0000337	9	CONI/0000028	Shubham Kumar	--	Approved		123836.00	Make Payment		

Showing 1 to 1 of 1 entries Previous 1 Next

On click of make payment link below screen will appear-

Payment

Payment Type* Offline

DD No./Cash Receipt* DD No./Cash Receipt No. Date* Date

Document (Only PDF/Image)* Choose File No file chosen Amount* 123836.00

Back Submit



User can pay the fees by online and offline mode as well. User will fill all the mandatory fields as shown in above screen and click on submit button. On click of submit button offline request will send to concerned DFO.

If user select the online, then a payment gateway processes the payment and on successful payment add vehicle option will appear on transit pass list.

8 TRANSIT PASS PAYMENT APPROVAL

Concerned DFO will receive the offline payment request submitted by their division consignee. DFO will check the payment approval request on click of payment clearance sub-menu under permit and transit menu.

Sl.No.	Transit Pass Number	DD/Cash Receipt No.	Date	Amount (Rs)	Uploaded File	Remarks	Action
1	TP1920/0000337	2548685	26/02/2020	123836	banded-mongoose132227771.jpg	Approved	☒

DFO can download the uploaded file (by clicking on file name) and match the details submitted by the DFO for approval.

As per submitted details user will take and appropriate action-

- Approve- After approve the request consignee will able to add vehicle on TP.
- Reject- After rejecting the request make payment link will active again on consignee login.

9 ADD VEHICLE DETAILS ON TRANSIT PASS AND GENERATE TRANSIT PASS

After successful payment for TP, add vehicle button will appear on TP list at consignee login.



WEB PORTAL – MANIPUR FOREST DEPARTMENT

Transit Pass

List + Add

Show 10 entries Search:

Transit Pass No	Permit No	Consignee code	Consignee Name	Approved Qunality	TP Status	Actions	Payble Amount (Rs)	Payment	Vehicle Entry	View Pass
TP1920/0000337	9	CONI/0000028	Shubham Kumar	-	Approved		123836.00		Add Vehicle	

Showing 1 to 1 of 1 entries

Previous 1 Next

User will click on add vehicle button to add the vehicle details and below pop-up will appear-

Vehicle Details

Registration No*	Driver Name*	Driver ID*	Driver Mobile*	Upload Driver Image [only .jpg] (Max.size 5 MB)*	Upload Number Plate Image [only .jpg] (Max.size 5 MB)*	Vehicle Type*	+ Add
				Choose File No file chosen	Choose File No file chosen	Select Vechile Type	

Showing 1 to 1 of 1 entries

Cancel Submit

User fill the all mandatory fields and click on submit button. After clicking on submit button view pass button will appear on TP list as below given screen-

Transit Pass

List + Add

Show 10 entries Search:

Permit No	Consignee code	Consignee Name	Approved Qunality	TP Status	Actions	Payble Amount (Rs)	Payment	Vehicle Entry	View Pass
	CONI/0000028	Shubham Kumar	-	Approved		123836.00			

Showing 1 to 1 of 1 entries

Previous 1 Next

On click of above button TP Pass will appear as given below-



WEB PORTAL – MANIPUR FOREST DEPARTMENT

Sample Transit Pass

Transit Pass

**FORM 27**

Government of Manipur
Manipur Forest Department
Office of the Divisional Forest Officer Central Forest Division, Manipur
E-TRANSIT PASS: TP1920/0000337



Export Type	Inter State	First Check Post Seal & Signature
Permit Number	9	
Origin	Noney	
Destination	Koppal	
Applied Date	26/02/2020	
Valid From	26/02/2020	
Valid Till	27/02/2020	
Royalty Amount calculation (Rs)	123836.00	
Place of Loading	Noney	
Route	Chakpi-Indo Burma Sugnu Road	
Check Posts	Range office >> Komalathabi Beat office >> Chakpikarong range office >> Yangenching beat office	
Consignee Name & Address	Shubham Kumar Noida Noida sector 62	

Vehicle Type Truck(Medium)	Number 514	Net Quantity of Forest Produce 0.00
-------------------------------	---------------	--

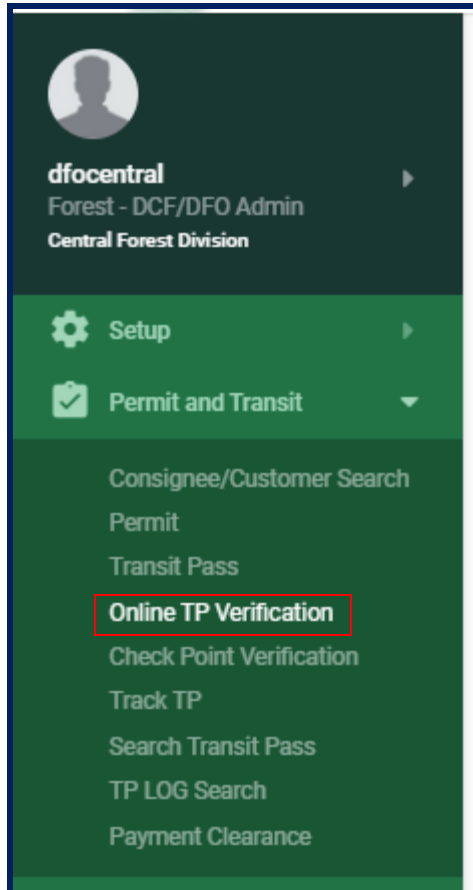
Forest Produce Name	Species	Category	Class	Rate	Other Tax	Total Price	Measurement Value	Measurement Unit
Grass	Bamboo sanelbi	Bamboo	C Class	5.00	87987	123836	6756	Pieces

Note: This is an electronically generated Pass, hence does not require signature.

[< Back](#)[Print](#)

10 ONLINE TRANSIT PASS VERIFICATION

On TP has generated by the consignee, department user can verify the TP details. To verify the TP details user will click on online TP verification sub-menu under permit and transit menu as below screen-



Below screen will appear on click of online TP verification. User will enter the TP number and captcha and click on search button.

Online TP Verification

Transit Pass Number* Captcha* wyZqDF

System will check the entered values and show the TP if details are correct. Else show an error message 'TP not found'.

Government of Manipur
Ministry of Forest Produce, Revenue Collection & Wildlife Crime

Online TP Verification

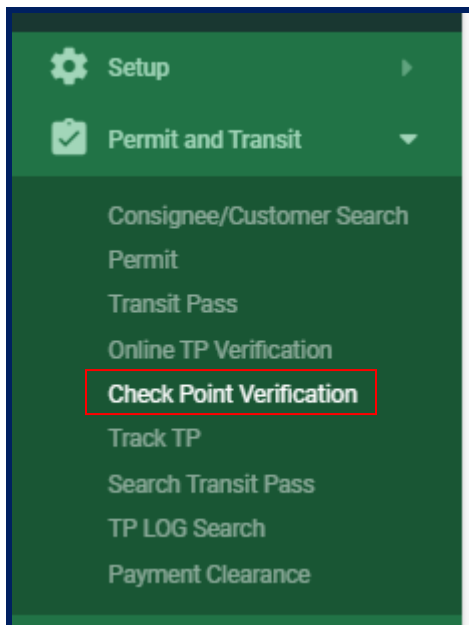
Transit Pass Number* Captcha* roj9Mv

TP Not Found Hi, dfocentral



11 CHECK POINT VERIFICATION FOR TRANSIT PASS

Once transit pass is on movement and pass from a check point then check point user will enter the TP details to track the transit pass.



User will click on check point verification sub-menu under permit and transit menu and below screen will appear.



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Forest Department, Government of Manipur
Monitoring System For Transit of Forest Produce, Revenue Collection & Wildlife Crime

Hi, dfocentral

dfocentral
Forest - DCF/DFO Admin
Central Forest Division

Setup

Permit and Transit

Crime Report

Revenue Report

Forest & Wildlife Clearances

MIS

Check Point Verification

TP Details Vehicle Details Check Point Stamp

Transit Pass Number*

Transit Pass Number

Search

Transit Pass

TP Application No.

Transit Pass Number

TP Application Date

Transit Pass Date

Division

Division

Revenue Station

Name

Name

Name

Address Line 1

Address Line 1

Address Line 2

Address Line 2

District

District

PIN

PIN

GSTIN

GSTIN

Mobile

Mobile No.

Email

Email

Aadhaar Number

Aadhaar Number

Consignment Details

Kind Of Produce

Kind Of Produce

Allowed Quantity

0

Unit

Species

Species

Source

Source

Destination

Destination

Valid From

Valid From

Route Name

Route Name

Valid Till

Valid Till

Step 1: - User will enter the TP number and click on search button and details will show on below given fields.

Step 2: - User will click on Vehicle details tab and related vehicle details will appear. User will check the vehicle details of available TP.

Step 3: - User click on check point stamp: enter all mandatrly values, select the check point and click on save button to save the check point details.

Check Point Verification

Vehicle Details Check Point Stamp

Check Point Status

Select Check Point Status

Type of Revenue

Select Revenue Type

Base Amount

0

CGST Code

Select CGST

SGST Code

Select SGST

Other Tax

0

Total Amount

0.00

Custom Accessed Value

0

Remarks

Remarks

Check point

Select Check Point

Invoice Value of Finished Product

0

Amount Collected

0

Cancel

Save

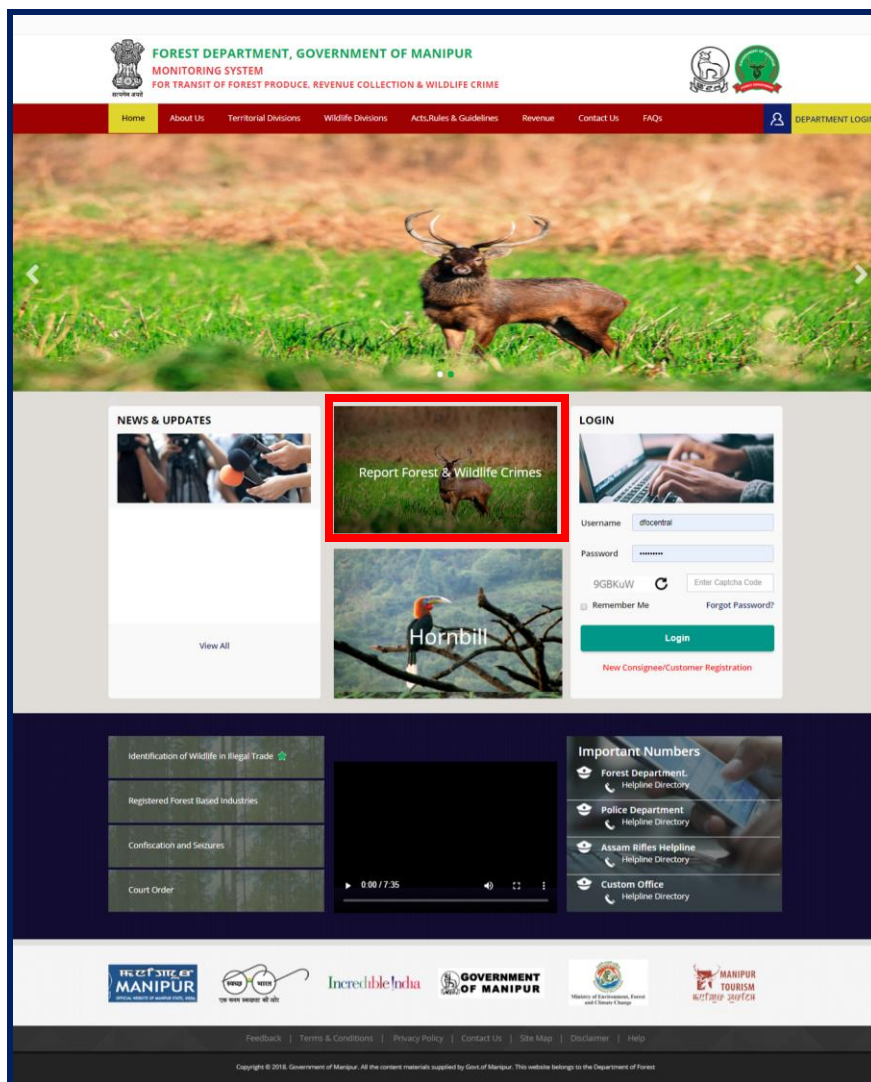


12 REPORT A CRIME

There are two provision to report a crime in application as given below-

- Non-registered user

Non-register user can enter the application URL (<https://monitoring.manipurforest.gov.in/>) in their browser and click enter. User will see the application home page, on home page under the banner there is a section named 'Report forest & wildlife crime'.





WEB PORTAL – MANIPUR FOREST DEPARTMENT

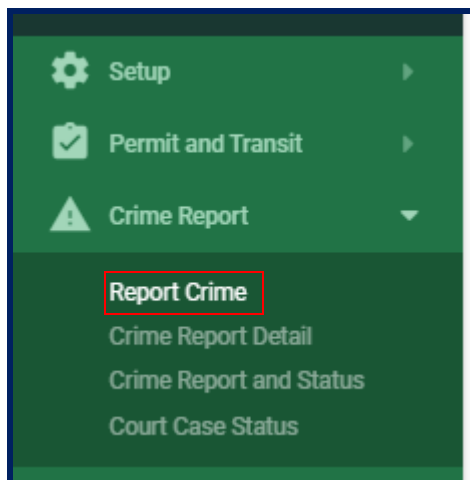
User click on 'Report forest & wildlife crime' and below screen will appear-

User will enter all the mandatory information, verify their mobile number and click on submit button.

On click of Submit button, crime report will forward to concerned divisional officer.

- Registered user

Registered user will login on application with their valid login credentials and click on report crime sub-menu under crime report menu.



On click of report crime below screen will appear-



Crime Report

Add Crime

District*

Imphal East

Division*

Central Forest Division

Forward Report To

Deputy Conservator Of Forests / Divisional Forests Officers

Location*

Near Central Chawk

Landmark*

Old Water Tank

Employee Code

DF001CEN123

Number of Vehicles Seized

0

CrimeType*

Illegal Movement

Mention Details

Moving Forest Species

Crime Date*

26/02/2020

Time*

5:40 AM

Reported By

Dfocentral

Forest or Plant Produce

☐

Animal

☒ Tectona Grandis

Other

☐

Upload Photograph [only .jpg] (Max.size 5 MB)

Choose File

No file chosen

Add Details Of Offender*

Name Of Offender	Age	Address Of Offender	In Custody	Action
ajay	28	near bus stand Imphal east	Yes	Delete

Reset

Submit

User will enter all the mandatory information and click on submit button.

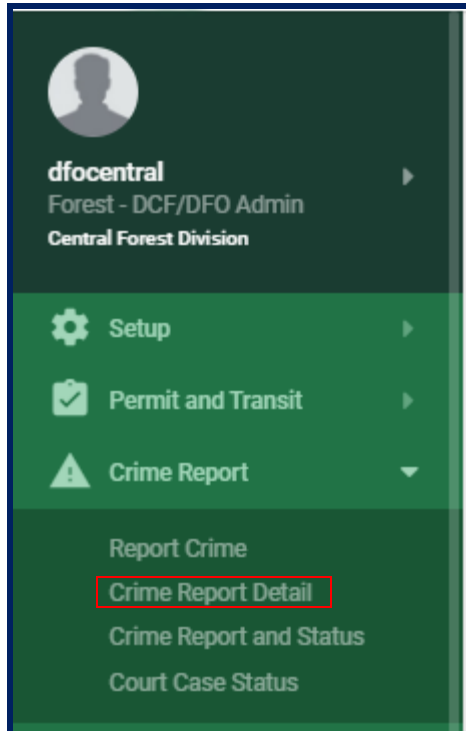
On click of Submit button, crime report will forward to concerned divisional officer.

13 PROCESS OF CRIME REPORT PROCUREMENT AND CLOSURE

After submitting a crime report by individual or department user, report will forward to concerned officer.

13.1 COMPLETE CRIME REPORT DETAILS

Concerned officer will check their divisional crime reports in crime report details sub-menu under crime report menu.



On click of crime report details, below screen will appear-

List

Crime Reports Details

S No.	Crime Code	Date Of Detection	Nature Of Offense	District	Division	Suspected Vehicle Details	Reported By	View Image	Status	Action
1	CRU0360	26/02/2020	Illegal Movement	Imphal East	Central Forest Division		Individual		Pending	
2	CRU0345	22/01/2020	Hunting	Idukki	Central Forest Division		Individual	View	Pending	
3	CRU0343	17/01/2020	Illegal Movement	Imphal East	Central Forest Division		Individual	View	Pending	
4	CRU0344	17/01/2020	Illegal Movement	Imphal East	Central Forest Division		Individual	View	Pending	
5	CRP0103	11/01/2020	Poaching	Adilabad	Central Forest Division	Any Other Vehicle - sdg	Individual	View	Pending	
6	CRU0340	10/01/2020	Illegal Movement	Aizawl	Central Forest Division		Individual	View	Pending	
7	CRU0339	09/01/2020	Illegal Movement	Idukki	Central Forest Division		Individual	View	Pending	
8	CRP0102	03/01/2020	Smuggling	Ahmedabad	Central Forest Division		Individual	View	Pending	

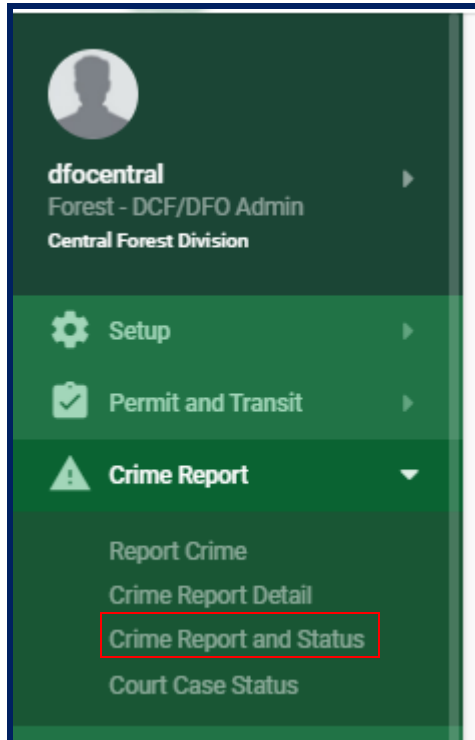
Activate Windows
Go to Settings to activate Windows.

User will click on edit button and fill the details of crime.

13.2 FORWARD THE CRIMER REPORT TO CONCERNED DIVISION OFFICER



If received crime report is not belonging to the forwarded officer, then officer can forward the crime report to related divisional officer. To forward the crime report to related officer, user will click on crime report and status sub-menu under crime report menu.



On click of this sub-menu, below screen will appear-

List

Crime Reports & Status

Show 10 entries

Search:

S No.	Crime Code	Date Of Detection	Nature Of Offense	Range Name	Species Name	View Image	Status	Take Action
1	CRP0105	01/02/2020	Hunting	Sardar West Range		View	Completed	
2	CRP0107	01/02/2020	Illegal Movement		Bamboo saneibi	View	Completed	
3	CRU0352	18/02/2020	Forest fire	Sardar West Range		View	Pending	Forward Edit/PostComment
4	CRU0353	17/02/2020	Illegal Movement		Bamboo maribob	View	Completed	
5	CRP0110	14/02/2020	Illegal Movement			View	Pending	Forward Edit/PostComment

Showing 1 to 5 of 5 entries

Previous 1 Next

User will click on forwarded button as visible on above screen and below pop-up will appear-



Forward Report

Division: Chandel Forest Division

Forward To: Deputy Conservator Of Forests

Cancel Forward

User will select the division, officer and click on forward button and crime report will forward to concerned office. Forwarded report will show on 'crime report and status' sub-menu to forwarded officer.

13.3 CLOSURE OF CRIMER REPORT

After submitting the crime report and chart sheet in court, as per court status user will close the crime report. To process this use will click on crime report and status sub-menu and click on add button.

Court Case Status

List + Add

Report No*: CRU0352

Division: Central Forest Division

Date of Detection: 18/02/2020

Case Number*: 22

Court Name*: District & Sessions Court

Date*: 26/02/2020

Fine Amount (Rs.): 20000

Remarks*: File And Jail

Range Name: Sardar West Range

Crime Type: Forest Fire

Year*: 2020

Judgement*: Imprisonment With Fine

Imprisonment (In Months): 12

Upload Image(Max.size 5 MB.Only .jpg)*

Choose File No file chosen

Activate Windows
Go to Settings to activate Windows

Cancel save



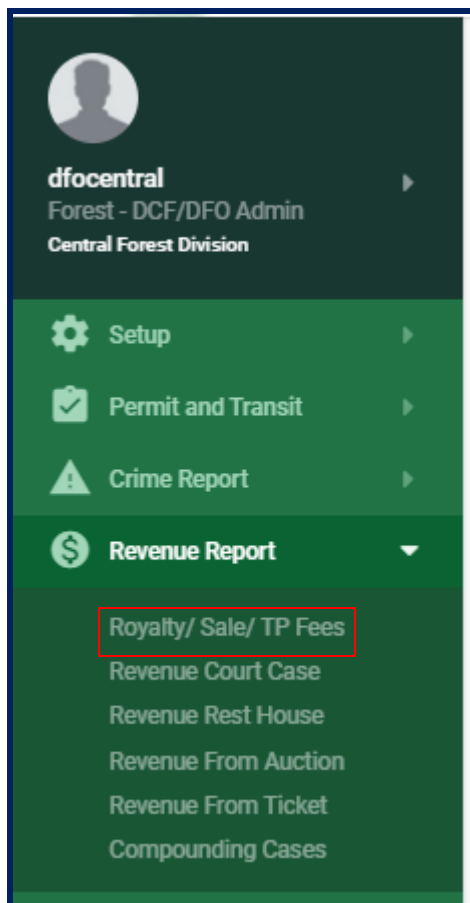
User will fill all the mandatory fields and click on save button and report status will change to completed.

14 REVENUE SUBMISSION AND DETAILS

Department user has access to submit the revenue for their division. To submit the revenue on application user will select the revenue report menu. To add the revenue details user will click on any sub menu and click on add button to fill the revenue details. There are following 6 types of revenue in application-

- Royalty/ sales/ TP fees

To submit the Royalty/ Sales/ TP Fees revenue, user click on 'Royalty/ Sales/ TP Fees' sub-menu under revenue report menu.





On click of this menu following screen will appear-

Royalty/ Sale/ TP Fees

List [+Add](#)

Show 10 entries Search:

S.N.	Revenue Station Name	Category Name	Revenue Date	Forest Produce Name	Total Amount(Rs)	Status	Actions
1	Central Forest Division	Daily	26/02/2020	Timber	75776.00	Active	Edit

Showing 1 to 1 of 1 entries

Previous 1 Next

User will click on add button to submit the revenue details.

Royalty/ Sale/ TP Fees

List [+Add](#)

Revenue Station* Revenue Frequency*

[Add Sale Details*](#)

Class

Forest Produce Name	Category Name	Class	Species Name	Rate(Rs.)	Quantity	Unit	Amount	Sales Type	SGST	CGST	Other Tax (Marking Fees at Prescribed Rate)	Total Amount	Action
---------------------	---------------	-------	--------------	-----------	----------	------	--------	------------	------	------	---	--------------	--------

Particular

Forest Produce Name	Category Name	Particular Name	Rate(Rs.)	Pieces/Logs/Quantity	Amount	Sales Type	SGST	CGST	Other Tax (Marking Fees at Prescribed Rate)	Total Amount	Action
---------------------	---------------	-----------------	-----------	----------------------	--------	------------	------	------	---	--------------	--------

Save Cancel

To add the sales details user will click on add sales details link and below screen wil appear-



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Forest Department, Government of Manipur

Kind of Produce* Revenue Category*

Class Particular

Species Rate

Pieces/Logs/Quantity Amount(Rs)

Royalty/ Sale/ TP Fees

SGST CGST

Other Tax (Marking Fees at Prescribed Rate)(Rs) Total Amount(Rs)

User will click on add button to add the sales details.

Forest Department, Government of Manipur
Monitoring System For Transit of Forest Produce, Revenue Collection & Wildlife Crime

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dfocentral
Forest - DCF/DFD Admin
Central Forest Division

Setup
Permit and Transit
Crime Report
Revenue Report
Forest & Wildlife Clearances
MIS

Royalty/ Sale/ TP Fees

Revenue Station* Revenue Frequency*

Report Date

Add Sale Details*

Class

Forest Produce Name	Category Name	Class	Species Name	Rate(Rs.)	Quantity	Unit	Amount	Sales Type	SGST	CGST	Other Tax (Marking Fees at Prescribed Rate)	Total Amount
Timber	Timber and round logs (Over-bark Mid-Girth: 60 cm and above)	Special Class	Tectona grandis	3210.00	20		64200.00	Royalty of forest produce	SGST 9 %	CGST 9 %	20	75776.00

Particular

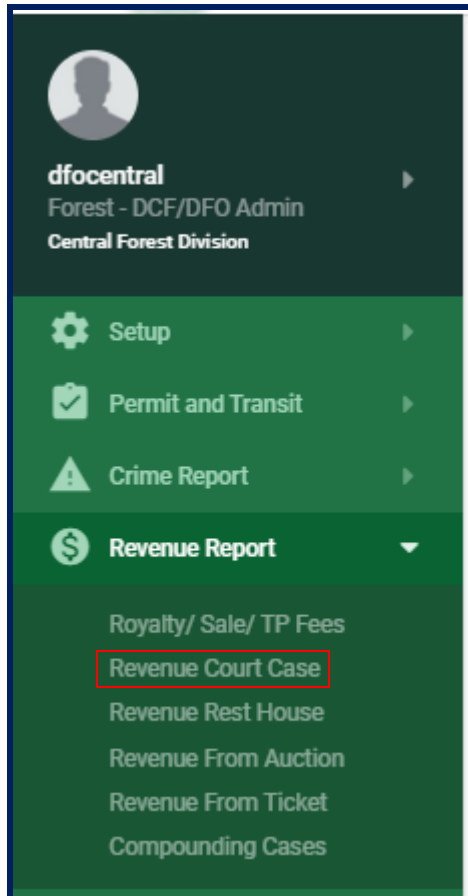
Forest Produce Name	Category Name	Particular Name	Rate(Rs.)	Pieces/Logs/Quantity	Amount	Sales Type	SGST	CGST	Other Tax (Marking Fees at Prescribed Rate)	Total Amount	Action
---------------------	---------------	-----------------	-----------	----------------------	--------	------------	------	------	---	--------------	--------

- Revenue court case



WEB PORTAL – MANIPUR FOREST DEPARTMENT

To submit the Revenue court case revenue, user click on 'Revenue court case' sub-menu under revenue report menu



On click of this menu, below screen will appear-

Court Case Revenue								
List		+Add						
Show 10 entries		Search:						
S.N.	Case Number	Division	Crime Type	Date Of Detection	Revenue Amount(Rs)	Uploaded Document	Status	Action
1	wert	Central Forest Division	Hunting	01/02/2020	2000.00		Active	
2	wert	Central Forest Division	Hunting	01/02/2020	2000.00		Active	
3	wert	Central Forest Division	Hunting	01/02/2020	2000.00		Active	
4	wert	Central Forest Division	Hunting	01/02/2020	2000.00		Active	
5	wert	Central Forest Division	Hunting	01/02/2020	2000.00		Active	
6	wert	Central Forest Division	Hunting	01/02/2020	2000.00		Active	
7	wert	Central Forest Division	Hunting	01/02/2020	2000.00		Active	



To add new revenue court case, user will click on add button and below screen will appear-

Court Case Revenue

[List](#) [+Add](#)

Case Number* 123 Revenue Date* 26/02/2020

Division Churachandpur Forest Division Crime Type Other

Date of Detection 03/02/2020 Revenue Amount(Rs) 2000

Upload Doc (Only PDF) Choose File No file chosen Is Active ☒

[Close](#) [save](#)

User fill all the mandatory fields and click on save button.

- Revenue rest house

To submit the Revenue rest house revenue, user click on 'Revenue rest house' sub-menu under revenue report menu. On click of this menu below screen will appear-

Rest House Revenue

[List](#) [+Add](#)

Show 10 entries Search:

S.N.	Division	Rest House	Report Date	Room Type	Occupancy	Total Amount(Rs)	Status	Action
1	Central Forest Division	Imphal Guest House	18/02/2020	AC	Double	1865.00	Active	Edit
2	Central Forest Division	Imphal Guest House	18/02/2020	AC	Double	1865.00	Active	Edit

To add the rest house revenue, user will click on add button and below screen will appear

Rest House Revenue

[List](#) [+Add](#)

Rest House* Select Rest House Revenue Date* Revenue Date

Division Division Room Type Select

Occupancy Select No Of Persons 0

Amount(Rs) 0 SGST Select SGST

CGST Select CGST Other Taxes(Rs) OtherTaxes

Total Amount(Rs) 0 Is Active ☒

[Close](#) [save](#)



User will fill all the mandatory fields and click on save button to add the revenue details.

- Revenue from auction

To submit the Revenue from auction revenue, user click on 'Revenue from auction' sub-menu under revenue report menu. On click of this menu below screen will appear-

Auction Revenue

List **+Add**

Show 10 entries Search:

S.N.	Auction Nature	Revenue(Rs)	Uploaded Document	Status	Action
1	Regular Sale	20225.00		Active	
2	Seized Item	121123.00		Active	
3	Seized Item	1221.00		Active	
4	Seized Item	132.36		Active	

Showing 1 to 4 of 4 entries Previous 1 Next

To add the auction revenue, user will click on add button and below screen will appear

Auction Revenue

List **+Add**

Auction Item* Nature Of Auction*

Division Amount(Rs)

CGST Code SGST Code

OtherTax(Rs)

Total Amount Revenue Date*

Upload Doc (Only PDF) No file chosen Is Active ☒

User will fill all the mandatory fields and click on save button to add the revenue details.

- Revenue from ticket

To submit the Revenue from ticket revenue, user click on 'Revenue from ticket' sub-menu under revenue report menu. On click of this menu below screen will appear-



Revenue From Ticket

List +Add

Show entries Search:

S.N.	Source Type	Category Name	Total(Rs)	Status	Action
1	Zoological Park	Manipur Zoological Garden	22230	Active	
2	Zoological Park	Churachandpur Zoological Park	16007	Active	
3	Zoological Park	Churachandpur Zoological Park	1523	Active	
4	Zoological Park	pherawl	20196	Active	

Showing 1 to 4 of 4 entries Previous 1 Next

To add the ticket revenue, user will click on add button and below screen will appear

Revenue From Ticket

List +Add

Source Type*
National Park

Category*
Imphal National Park

Division
Central Forest Division

Report Category
Daily

Total(Rs)
0

Revenue Date
25/02/2020

Is Active
☒

Add Details*

Visitor Category	Nationality	Price	No Of Person	Tax	Concession	Total Amount	Action
------------------	-------------	-------	--------------	-----	------------	--------------	--------

Fine Details*

Fine Category	Price	No Of Times	Total Amount	Action
---------------	-------	-------------	--------------	--------

Activate Windows
Go to Settings to activate Windows.
Close save

User will click on add details to add the ticket sale details, on click of add details below pop-up will appear-



WEB PORTAL – MANIPUR FOREST DEPARTMENT

Forest Department, Government of Manipur

Nationality: Indian
Price(Rs): 500
Tax(Rs): 5
Total Amount(Rs): 2505.00

Visitor Category*: Adult
No Of Person*: 5
Concession(Rs): 0

Cancel ADD

User will fill all the mandatory fields and click on add button to add the details.

Revenue From Ticket

List +Add

Source Type*: National Park
Division: Central Forest Division
Report Category: Daily
Revenue Date: 25/02/2020
Is Active: ☒
Add Details*

Visitor Category	Nationality	Price	No Of Person	Tax	Concession	Total Amount	Action
Adult	Indian	500	5	0	0	2500	Delete

Fine Details*

Fine Category	Price	No Of Times	Total Amount	Action
---------------	-------	-------------	--------------	--------

Activate Windows
Go to Settings to activate Windows.
Close save

User will fill all the mandatory fields and click on save button to add the revenue details.

- Compounding cases

To submit the Compounding cases, user (BO/ RO) click on 'Compounding cases' sub-menu under revenue report menu. Below screen will appear on click of this menu-



WEB PORTAL – MANIPUR FOREST DEPARTMENT

Compounding Cases

[List](#) [+Add](#)

Show entries

Search:

S.N.	Division Name	Minor Crime Name	Compounded Amount(Rs)	Status
1	Central Forest Division	Forest produce movement	2000	Pending

Showing 1 to 1 of 1 entries

[Previous](#) [1](#) [Next](#)

To add new case user clicks on add button and below screen will appear-

Compounding Cases

[List](#) [+Add](#)

District*

Division*

Forward Report To*

Location of Crime*

Landmark near crime*

Quantity*

Unit*

Employee Code

Number of Vehicles Seized

Compounded Fee(Rs)*

Minor Crime Name*

Mention Details of Crime

Crime Date*

Time*

Reported By*

Forest or Plant Produce ☒

Animal ☐

Other ☐

Upload Photograph [only .jpg] (Max.size 5 MB)

No file chosen

[Add Details Of Offender*](#)

Name Of Offender	Address Of Offender	In Custody	Action
atyendra	Near bus stand imphal west	Yes	Delete

[Back](#) [Submit](#)

RO/ BO will fill the details and click on submit button. On submit button click case will forward to concerned DFO for approval.

On DFO login case details will visible as below-



Compounding Cases

List

+Add

Show 10 entries

Search:

S.N.	Division Name	Minor Crime Name	Compounded Amount(Rs)	Status	Action
1	Central Forest Division	Forest produce movement	2000	Pending	

Showing 1 to 1 of 1 entries

Previous 1 Next

DFO will click on action button and below screen will appear-

Forest Department, Government of Manipur

Monitoring System For Transit of Forest Produce, Revenue Collection & Wildlife Crime

Hi, dfocentral

dfocentral

Forest - DCF/DFO Admin

Central Forest Division

Setup

Permit and Transit

Crime Report

Revenue Report

Forest & Wildlife Clearances

MIS

Compounding Cases

List

+Add

District* Imphal East

Division* Central Forest Division

Forward Report To* Deputy Conservator Of Forests / Divisional For

Location of Crime* Imphal East

Landmark near crime* Range Office

Quantity* 100

Unit* KiloGram

Employee Code EMPLOYEE CODE

Number of Vehicles Seized 0

Compounded Fee(Rs)* 2000

Status Approved

Minor Crime Name* Forest Produce Movement

Mention Details of Crime Honey

Crime Date* 23/02/2020

Time* 10:47 AM

Reported By* dfocentral

Forest or Plant Produce ☒

Animal ☐

Other ☐

Upload Photograph [only .jpg] (Max.size 5 MB)

Choose File No file chosen

Add Details Of Offender*

Name Of Offender	Address Of Offender	In Custody	Action
atyendra	Near bus stand imphal west	No	Delete

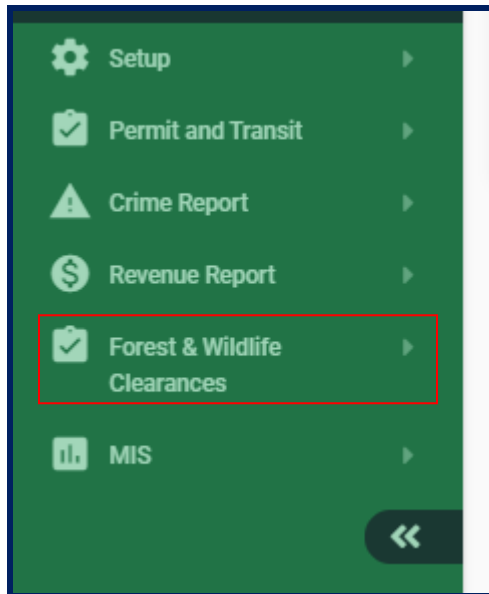
Back Submit

DFO will update the status and click on submit button, on submit button click case status will update and visible to all user with access of compounding cases.

15 FOREST AND WILDLIFE CLEARANCES



User can submit the details of forest and wildlife clearances and higher authority can check the submitted details. To submit the forest and wildlife clearances user will click on forest and wildlife clearances menu.



Below screen will appear on click of add tab on forest and wildlife clearances menu-

Forest & Wildlife Clearances

List +Add

Name Of Project*	Name Of Project	Division*	Select Division
Forest Area Diverted*	Forest Area Diverted	Upload Doc (Only PDF)	Choose File No file chosen
Stage I Clearance	☐ Stage I Clearance Date	Stage II Clearance	☐ Stage II Clearance Date
Final Clearances	☐ Final Clearance	Demand Note Issues	☐ Demand Note Issues
Upload Demand Note (Only PDF)	Choose File No file chosen		
Compensatory Afforestation(Rs)*	0	Compensatory Afforestation Date	
Net Present Value(Rs)*	0	Net Present Value Date	
Mitigation Plan for wild Life(Rs)*	0	Mitigation Plan for wild Life Date	
Any Other Plan	Any Other Plan		
Is Active	☒		

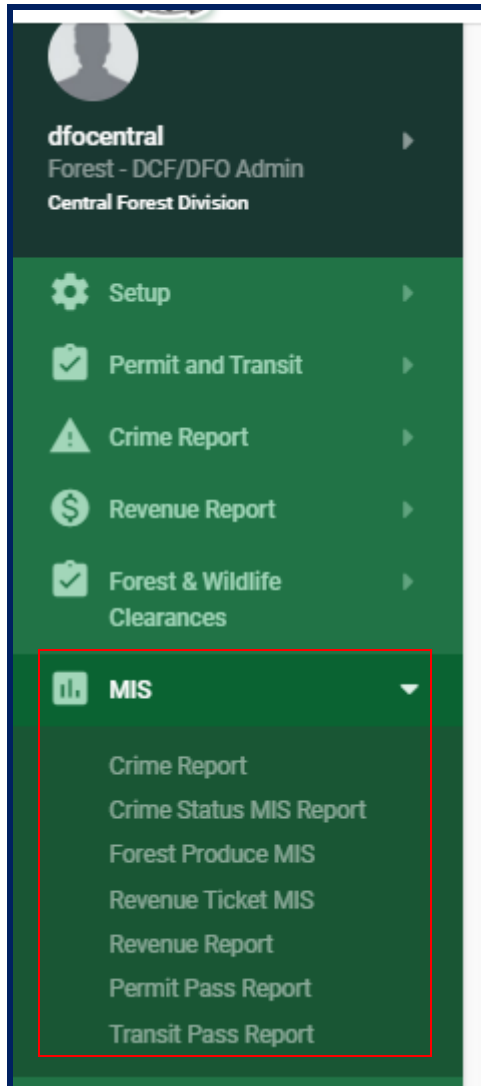
Activate Windows
Go to Settings to activate Windows.

User will enter all the mandatory fields and click on save button. On click of save button details will save and visible to all user having forest and wildlife clearances menu access.



16 MIS REPORTS

User having the access of MIS menu can check the MIS report of application by clicking on MIS menu. There are 7 types of MIS report in the application-



- Crime report



WEB PORTAL – MANIPUR FOREST DEPARTMENT

Crime Report

Crime Report

From Date*

27/02/2019

To Date*

27/02/2020

Select District

Select

Select Division

Select

Crime Category

Select

Range Officer

Select

Species

Select

Export

Q Search

Reset

Sr. No.	Date	Category	Species Count	Range	District	Division	Species Name
1	08/01/2020	Encroachment	0		Agar Malwa	Chandel Forest Division	
2	09/01/2020	Illegal Movement	0		Idukki	Central Forest Division	
3	10/01/2020	Illegal Movement	0		Aizawl	Central Forest Division	
4	02/01/2020	Illegal Movement	0		Ahmedabad	Central Forest Division	

- Crime status MIS report

Forest & Wildlife Crime Status MIS Report Export for PCCF/ACCF/ CCF/ CF/ DFO

Crime Status MIS Report													
Name of Office		Department Office of the Deputy Conservator of Forests				Seizure Details				Accused			
Sl.No.	Date of Detection	Range Name	Species Name	Age	Number	Nature of Offence	Quantity	Weight	Price Approx	Name	Address	Arrested or Not	In A
1	03/02/2020	Churachandpur Range	Bamboo saneibi	0	CRP0106	Illegal Movement	200	0.00	1000.00			Border Security Force	2
2	03/02/2020	Churachandpur Range		0	CRU0346	Other	0	0.00	0.00	jigyasa	Churachandpur	Arrested	2

- Forest produce MIS

Forest Produce MIS Reports

Select Financial Year

Select

Select Forest Produce

Select Forest Produce

Select Quarter

Select Quarter

Select Division

Select Division

Export

Q Search

Sr. No.	Species Name	Local Name	Forest Produce	UOM Name	Class
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- Revenue ticket MIS



Revenue Ticket MIS Reports

Select Financial Year: Select Source: Select Quarter: Select Division:

Sr. No.	Financial Year	Source	Visitor Category Name	Total(INR)	Nationality
1	2019-20	Zoological Park	Adult	22230.00	Foreigner
2	2019-20	Zoological Park	Adult	22230.00	Indian
3	2019-20	Zoological Park	Lady	20196.00	Foreigner
4	2019-20	Zoological Park	Lady	20196.00	Indian
5	2019-20	Zoological Park	Child	16007.00	Foreigner
6	2019-20	Zoological Park	Child	16007.00	Indian
7	2019-20	Zoological Park	Child	1523.00	Foreigner
8	2019-20	Zoological Park	Child	1523.00	Indian

- Revenue report

Revenue Reports

Select Financial Year: Division:

From Date: To Date:

Forest Produce: Species:

Sr No	Division Name	Period	Royalty	Auction	Compounding	Penalty	Tickets	Reservation	Total
1	Central Forest Division	2019-20	4395008.00	26450.00	2000	0.00	1523.00	1700.00	4426681.00
2	Thoubal Forest Division	2019-20	0.00	0.00	0	0.00	0.00	0.00	0.00
3	Bishnupur Forest Division	2019-20	0.00	0.00	0	0.00	0.00	0.00	0.00

- Permit Pass report



WEB PORTAL – MANIPUR FOREST DEPARTMENT

Permit Pass Report

Permit Pass Report

From Date*

From Date

To Date*

To Date

Select District

Select

Select Division

Select

PermitPass No.

Select

Forest Produce

Select Forest Produce

Reset

Q Search

Show 10 entries

Search:

Sr. No.	Permit No	Consignee Name	Mobile Number	District	Forest Division	Forest Produce	From Date	Valid date	Applied Total Pieces
No data available in table									

Showing 0 to 0 of 0 entries

Previous

Next

- Transit Pass report

Transit Pass Report

Transit Pass Report

From Date*

From Date

To Date*

To Date

Select District

Select

Select Division

Select

Permit Pass No.

Select

Transit Pass No.

Select

Export Type.

Select Type Of Export

Forest Produce

Select Forest Produce

Reset

Q Search

Show 10 entries

Search:

Sr. No.	Transit Pass No	Permit No	Consignee Name	Mobile Number	District	Forest Division	Forest Produce	Species Name	From Date
No data available in table									

Showing 0 to 0 of 0 entries

Previous

Next